

## Key Fact Document

### Seylan Liability Products

#### Current Accounts

| Product/ Service | Financial and non-financial benefits including incentives & promotions                                                                                                                                                                                                                                                                                                                                                                                                           | Fees, charges, commissions and interest                       | Procedure to be followed to obtain product/service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Major terms and conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| Current Accounts | <ul style="list-style-type: none"> <li>Cheque Book facility</li> <li>Internet Banking, Mobile Banking and e-statement facility</li> <li>Convenient Cash deposits/ withdrawals/ Fund transfers through island wide branch network</li> <li>Cheque Deposit KIOS on selected branches</li> <li>Extended cheque clearing facilities (till 7.00 p.m.) on selected branches.</li> <li>Business Banking Proposition – Refer <a href="http://www.seylan.lk">www.seylan.lk</a></li> </ul> | Please refer <a href="http://www.seylan.lk">www.seylan.lk</a> | <ul style="list-style-type: none"> <li>Personal Interview by the Bank Officer.</li> <li>Completion of mandate.</li> <li>KYC Requirement (Know Your Customer)</li> <li><b>Personal Accounts</b> <ul style="list-style-type: none"> <li>--National Identity Card (NIC) and in the absence of the NIC, Driving License/ Passport which carries the NIC number.</li> <li>Proof of Address (If required)</li> </ul> </li> <li><b>Sole proprietorship / Partnership Accounts</b> <ul style="list-style-type: none"> <li>-Certified Photocopies of NIC/Passport of proprietor/all partners</li> <li>-Certified photocopies of Certificate of Business Registration</li> <li>-KYCs of Parties to business Account KYC profile form “A” From the Proprietor / All Partners</li> <li>-Introduction</li> <li>-CRIB Report</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>Initial Account opening Deposit – <ul style="list-style-type: none"> <li>Personal - LKR 25,000/-</li> <li>Other – LKR 50,000/-</li> </ul> </li> <li>Average Balances maintenances <ul style="list-style-type: none"> <li>- For Personal Accounts less than LKR 15,000/- per month – charge of LKR 1,000/-</li> <li>- For other Accounts less than LKR 25,000/- per month – charge of LKR 1,500/-</li> </ul> </li> <li>Charges for closure of Accounts – Uneconomical/unsatisf</li> </ul> |

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|  |  |  | <ul style="list-style-type: none"> <li>• <b>Public/Private Limited Liability Company</b></li> <li>-Certified copy of certificate of incorporation (Certified by a Director / Secretary of the company)</li> <li>-Certified copy of Articles of Association (Certified by a Director / Secretary of the company)</li> <li>- Certified copies of form No.'s 01,18,&amp; 19 (Certified by a Director / Secretary of the company)</li> <li>-Certificate from the registrar of companies that the company is entitled to commence business (only for public cos.)</li> <li>-Duly certified true copy of the board resolution certifying that it is duly adopted at a duly constituted meeting of the Company (certified by the Chairman or Secretary of the company in the Attach Format) 7. (i). KYC Profile Form "A" from all directors and major shareholders (Excluded Public Listed Companies)</li> <li>(ii). KYC Profile Form "B" from business entities - Major shareholders with equity interest of more than 10%</li> <li>-Certified copy of Form No. 40 (for re-registered companies only)</li> <li>-Other (Form No's 13 &amp; 20 if applicable)</li> <li>-CRIB Report (If Applicable)</li> <li>-Copy of Form 44 ( Full Address of the Registered or Principle Office of a company</li> </ul> | <p>actory or voluntary – LKR 2,000/-</p> <ul style="list-style-type: none"> <li>• A fee of LKR 50/- per unreturned cheque leaf</li> </ul> |
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|  |  |  | incorporated outside Sri Lanka and it's principle place of Business Established in Sri Lanka) under the Company Act<br>-Copy of Form 45 (List and particulars of the directors of a Company Incorporated outside Sri Lanka with a place of Business Established in Sri Lanka) under the company act.<br>-Copy of Export Development Board (EDB) Approved letter if EDB Approved Company |  |
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[Version 16-01-2025]

## Feedback & Complaints

Senior Manager

Customer Experience Management

Address: Level 04,

Seylan Towers

No 90, Galle Road

Colombo 03

Contact details: 0112456981, 0112456982 or 24x7 hotline 0112008888

Email address: [customer.experience@seylan.lk](mailto:customer.experience@seylan.lk)